Notary Services

The Mansfield Public Library offers notary services to the public in compliance with the Town of Mansfield’s Notarization policy.

http://www.mansfieldct.gov/content/1914/1916/2409.aspx

The notary at the library is able to:

- Administer an oath
- Notarize acknowledgements
- Notarize an affidavit

The fee for notarizing is $5.00 as authorized by Connecticut General Statutes.

REQUIREMENTS:

- Two forms of identification, at least one of which also contains the photograph of the signer. **Neither a social security card nor a birth certificate is to be used as a form of identification.**
- Signer MUST sign the document **IN FRONT OF THE NOTARY** in order to authenticate the signature

The following documents are **unable and prohibited** to be notarized by the Library:

- A conveyance of land or property
- Living or general wills
- Birth, death or marriage certificates – those vital records are filed in the Town Clerks office and are available as certified copies at a cost of $20.00
- Anything, from anyone, who is not appearing before us in person

We accept payment in **cash or check**. Check is to be made out to the Town of Mansfield.

Please call the library before your visit to verify staff is available to provide notary services. (860.423.2501)

March 11, 2019