

# HOUSING AUTHORITY OF THE TOWN OF MANSFIELD

## SPECIAL MEETING MINUTES

Housing Authority Office

March 6, 2026

8:30 a.m.

Attendance: Mr. Long, Chair; Mr. Simonsen, Vice Chair Secretary and Treasurer was excused; Ms. Holt, Commissioner was excused; Karen Chandler, Commissioner; Kathy Ward, Commissioner and Ms. Fields, Executive Director  
Guests: Hannah Cyr

The meeting was called to order at 10:00 a.m. by the Chair.

### **NEW BUSINESS**

#### **New Position – Property Manager**

Ms. Fields proposed changing the Assistant Director position to Property Manager. A job description was shared with the Board for review and discussion. Ms. Fields believes this new position will better meet the current needs of the Housing Authority, the anticipated growth and better serve the needs of our tenants.

A motion was made by Ms. Ward and seconded by Ms. Chandler to approve the new position, title and description, as modified. Motion approved unanimously.

### **ADJOURNMENT**

A motion was made by Ms. Chandler and seconded by Ms. Ward to adjourn the meeting at 10:15 a.m.

\_\_\_\_\_  
William Simonsen, Secretary

**Approved**

\_\_\_\_\_  
Richard Long, Chair